



Fax back, post or return to the Assessor with your payment.....

You are a few short steps away from ordering a Home Information Pack. Please provide the following information, to enable us to instigate the HIP production:-

1. Full address including postcode of the property which is to be sold:-

2. The type of property:- House Bungalow Flat/Apartment Conversion

3. The style of property:- Detached Semi Detached End Terrace Mid Terrace:-

4. Number of bedrooms:-

5. Chosen agents name and branch address for correspondence including email address if known:-

6. The names of the vendors, this is everyone named on the deeds:-

7. Solicitors name and address for correspondence including email address if known:-

8. Vendors telephone number: _____

9. The person to be contacted within 24 hours to arrange access to the property to allow the Energy Assessor to undertake the EPC. Name and telephone:

Name: _____ Phone: _____

10. Tenure, confirm the property is Leasehold or Freehold? Leasehold Yes Freehold Yes

11. HMLR status, can you confirm the property has Title deeds? Yes No

12. Is the property being sold with vacant possession? Yes No

Please tick relevant boxes.

Payment enclosed/authorised:-

Freehold HIP £299.00

Leasehold HIP £329.00

Title Deeds £180.00 (if no to 11 above)

Please fax or post (if cheque payment) to the address below.

Originators name and signature:-

Card type:- MasterCard/Visa/Maestro/Delta(circle)
 _____(card number)

Start Date _____ Expiry Date _____

Signature _____

Issue No. _____ Security Code _____
 (Delta & Maestro) (last 3 digits on reverse)

Mr/Mrs/Miss/Ms _____
 (Of Cardholder)

Address _____
 (Of Cardholder)

Postcode _____